INDUS TECHNOLOGY, INC
An Employee Owned Company
Service Disabled Veteran Owned Small Business

Corporate Office
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San Diego, CA 92110
http://www.industechnology.com

INDUS Job Requisition

Job Requisition Number: 20180105C3	
Job Title: MS Project Specialist	**Salary Range:** Commensurate with experience
Work Location: San Diego, CA	**Relocation Assistance**: Yes
Employment Type: Full Time, Salary/Exempt	**Security Clearance:** Must be a U.S. citizen; SECRET or be able to obtain an interim SECRET security clearance which requires a background investigation.
Posted Date: 05 January 2018	**Closing Date**: When Filled

Mandatory Skill Requirements (must have):
- Minimum 1 year extensive use at an expert/advanced level utilizing MS Project 2010/2013. Milestone Pro experience desired.

Desired Skill Requirements:
- Project management scheduling experience including critical path analysis, analysis of changes to schedule assumptions, variances to the baseline schedule, causes for these variances, potential schedule impacts, and recommended corrective actions to minimize schedule delays.
- Recent experience in the design and management of Standard Integrated Master schedule in MS Project 2010/2013 or Milestones Professional; familiarization with U.S. Department of Defense (DoD) program and acquisition management processes.

Job Duties: In support Space & Naval Warfare Command (SPAWAR), the MS Project Specialist duties will include:
- Communicate, develop and analyze Integrated Master Schedules (IMS), Earned Value Management (EVM) processes and Risk data.
- Work closely with Project/Program Managers and other stakeholders to develop and maintain detail resource loaded schedules of projects using MS Project 2010/2013. Possible migration to other scheduling software such as Primavera P6.
- Execute and analyze schedule, cost, and schedule risk performance reports.
- Use Work Breakdown Schedule (WBS) based, resource and cost loaded Critical Path Methodology (CPM) schedule to organize, communicate and synchronize all tasks ordered.
- Use Baseline Change Request (BCR) process to identify impacts when business factors cause changes to plans and document.
- Create and implement weekly schedule status, logic and progress analysis, and management information reports on progress and areas requiring attention; implement practices across diverse programs to allow for program status knowledge and to allow for comparison of program status and understanding of interdependencies.
- Develop the critical path using precedence diagrams with team members' involvement and ownership of tasks, logic, work and duration estimates.
- Quantify and visualize impacts, pros and cons of possible corrective actions for improved course adjustments. Create visual depiction of overall programs/projects event expectations and performance for improved analyses.
- Utilize proven schedule management practices to enhance program/project performance.

Education/Equivalent: Bachelors' degree in: Business, IS, IT, and/or Engineering disciplines is desired or minimum 1 year extensive use at an expert/advanced level utilizing MS Project 2010/2013. Milestone Pro experience desired.

Travel Required:
Minimal

Comments:
Apply for position online at https://industechnology.applicantpro.com/jobs/701031.html.